



2017-18 Program Information and Guidelines
Application Deadline is Thursday, May 25, 2017, 5 p.m.

***Note: the deadline represents received at the
Commerce Center, this is not the postmark date***

About the Program

Leadership Paducah is a leadership development program coordinated by the Paducah Area Chamber of Commerce. Established in 1984, the participants selected for 2017-18 will become Class #31. The program is directed towards individuals who demonstrate leadership qualities and exposes them to a variety of professional development topics and community issues. It is an educational opportunity that broadens perspectives and allows participants to gain increased understanding of community dynamics and public issues. Classes meet in different locations around the community each month exploring a major topic covered by knowledgeable speakers and panels, tours, group activities, demonstrations and class discussion.

Objectives and Benefits

- Learn how the community actually runs for a broader and deeper perspective of the community and your role
- Visit local sites and facilities
- Meet local and state leaders
- Develop and expand network of contacts
- Build friendships and working relationships with class members
- Give back to the community as an individual volunteering and through involvement with the group project
- Improve through professional development opportunities

Who Should Apply

The Leadership Paducah program is open to residents and individuals who work in the Paducah area. Non-employed community volunteers may also apply. Applicants from a non-Chamber member business may apply but will pay a higher tuition rate.

How to Apply

Applications are available online at www.paducahchamber.org, www.leadershoppaducah.org or at The Commerce Center, 300 South Third Street, Paducah, KY. The deadline for submission is Thursday, May 25, at 5 p.m. Individuals selected for the program will be notified of their acceptance by no later than June 16. The completed application and all additional documents must be submitted as one package to:

Leadership Paducah
Paducah Area Chamber of Commerce
300 South Third Street
Paducah, KY 42003

Faxed or emailed copies will not be accepted. The application must be accompanied by two letters of recommendation and a signature of the employer verifying their understanding of the attendance and tuition requirements. If the applicant is self-employed, the applicant should also sign as the employer.

- ✓ Applicant Check List: Completed/signed application, any supplemental pages and two letters of reference. If applying for the General Scholarship offered by the Leadership Paducah Foundation, please include a letter of request stating why you are applying for the scholarship.

Attendance

Leadership Paducah requires a strict time commitment. With the honor and privilege of being a Leadership Paducah class member is the responsibility of wholehearted participation. The overnight retreat is MANDATORY. Class members must attend a minimum of 80% of the sessions and participate in the community project with classmates. The community project will take additional time outside of day sessions. Full participation is best in order to get the most out of the activities of the program. It is understood that life presents last-minute circumstances or unpredictable situations over which one has no control. The required 80% attendance allows for such events as illness and business conflicts.

Class Schedule

A “get acquainted reception” is held prior to the mandatory overnight retreat in August and the program concludes with graduation in June and the completion of the class project. The class will be introduced at the September Power in Partnership Breakfast (held on August 31) and each month will attend the monthly Power in Partnership Breakfast followed by a day of programming until approximately 4:30 p.m. each session through May. An additional/optional one day trip to Frankfort during the State Legislative Session will be offered in February. Graduation will be held at the breakfast on June 7, 2018. All required programming with materials, meals and lodging are included in the tuition fee of \$1,500 for Chamber members and \$1,850 for non Chamber members.

2017-18 Class Schedule

Date and Time	Session	Topic
August 3; 4 p.m. – 6 p.m.	Orientation at Commerce Center in Paducah Bank Community Room	Review the year's schedule; get to know each other; prepare for retreat
August 11 – 12 (leave promptly at noon on 8/11 and return at approx. 4 p.m. on 8/12) MANDATORY Attendance *	New location: West KY 4-H Camp, Dawson Springs, KY for activities and lodging	Overnight retreat for team building and to develop early cohesion of group
August 31; 7:30 a.m. – 4:00 p.m. (this date is the September PIP)	Introductions of class at Chamber PIP Breakfast followed by Class	Professional Development and Post Retreat Wrap-Up
October 5; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	History & Tourism
November 2; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	Human Needs Day
December 7; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	Education
January 4; 7:30 a.m. – 8:30 a.m.	PIP Breakfast Only	No class this date
January 11; 8 a.m. – 4:30 p.m.	Class	Communications
February 1; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	Government
February TBD; 6:30 a.m. to 10 p.m. ** (tentative February 8)	Frankfort	State Legislative Session
March 1; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	Business & Economy
April 12; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	Transportation
May 10; 7:30 a.m. – 4:30 p.m.	PIP Breakfast; Class	Health Care
June 7; 7:30 a.m. – 4:30 p.m.	Graduation at PIP Breakfast	Optional activities following

*Mandatory Attendance **Optional but strongly encouraged

If you have conflicts with these dates, it is advised you apply for a future class.

Individual/Class Project

Participants are expected to earn a minimum of 20 “volunteer points” by participation in community service. The class is expected to organize a community service project. Classes in the past have chosen a Chamber member non-profit organization to receive funds from a project/event organized by the class. For example, Class #29 chose the Easter Seals Center and contributed \$77,250. Class #30 has chosen Oscar Cross Boys & Girls club to receive funds raised at their “Dueling Pianos” event scheduled for June 10.

Selection Process

The class will be selected by a committee made up of members appointed by the Paducah Area Chamber of Commerce Board of Directors and the Leadership Paducah Foundation Board of Directors. Leadership Paducah is a competitive opportunity. It is anticipated that not everyone who applies will be invited to be in the class. Leadership Paducah strives to maintain an occupational, ethnicity, age and gender balance among the participants.

Tuition and Scholarships

Tuition is \$1,500 for Chamber members and \$1,850 for non-Chamber members. The following scholarships are available:

- Small Business/Self Employed – A scholarship of one-half of the tuition is available from the Paducah Chamber for an individual self-employed or employed by a Chamber member with 15 or less employees. The individual or business must have been a Chamber member for the previous two years.
- Non-Profit Organization Representative – A scholarship of one-half of the tuition is available for a representative of a non-profit organization that is a Chamber member. These funds are available from an application made by the Leadership Paducah Foundation and awarded by the Rotary Club of Paducah.
- General Scholarship offered by the Leadership Paducah Foundation – A scholarship of one-half of the tuition is available for an individual who is self-employed. Please include additional information explaining why you are applying for this scholarship.

Tuition covers all required programming with meals, retreat, monthly Chamber breakfast and materials. The Frankfort trip is optional and is a small additional fee.

Any Leadership Paducah participant who accepts a scholarship and does not complete the program may be asked to reimburse the funds.

No reimbursement will be made to an employer who pays the tuition for an employee if the employee leaves their employment during the program.

After Graduation - Leadership Paducah Foundation

The Leadership Paducah experience does not end at graduation. The graduates of the program are encouraged to join the Leadership Paducah Foundation, Inc. (LPF) – a community resource of men and women capable of directing important community activities. The LPF provides an informational network and a mechanism for maintaining contact with other alums. Members of the LPF Board are involved in class selection. Graduates of Class #30 are involved in planning the Leadership Paducah class curriculum for 2017-18. Check out their website for more details. www.leadershippaducah.org





2017 – 2018 Confidential Application

Application Deadline is Thursday, May 25, 2017, 5 p.m.*

***Note: this is to be received at the Commerce Center, this is not postmarked by May 25**

Thank you for your interest in the 2017-18 Leadership Paducah class. Please read the Program Information and Guidelines prior to completing this application. Approximately 25 to 30 participants will be selected for the class. It is anticipated that not everyone who applies will be invited to be in the class. Not being included in this year’s class is not necessarily a reflection of your abilities or leadership potential. Participants will be selected on the basis of past leadership experience, leadership potential, community volunteer experience, application and a passion to serve our community.

Applications must be completed and returned with additional required materials by no later than 5 p.m. on Thursday, May 25, 2017 to the Commerce Center, Paducah Area Chamber office, at 300 South 3rd Street. Notifications will be made no later than June 16, 2017.

This form is downloadable and should be completed typed or neatly handwritten. To complete the pdf application, use the “fill and sign” option, save and print a copy for your submission. Please complete each section in full and include two letters of recommendation. Application must be signed by both candidate and employer/sponsor. Late or incomplete applications will not be considered. All documents (application, any supplemental pages, letters of recommendation) should be submitted together as one package.

APPLICANT CHECK LIST: Completed/signed application, any supplemental pages and two letters of reference. If applying for the General Scholarship offered by the Leadership Paducah Foundation, please include a letter of request stating why you are applying for the scholarship.

Personal Information

Name _____
First Middle Last Preferred

Home Address _____
City State Zip

Age _____ Male or Female _____ Race _____ Years in area _____

Home Phone _____ Cell Phone _____ Spouse’s Name (if applicable) _____

Preferred Name for Nametag _____

Employer Information

Employer _____ Title _____

Business Address _____
City State Zip

Business Phone _____ Fax Number _____

Email Address _____ Supervisor’s Name _____

Essay Questions

(answer all questions; limit each answer to 400 words; include on a separate sheet)

1. What do you believe are the most pressing issues facing the Paducah/McCracken County area today? Explain why.
2. State why you feel you should be accepted to participate in the Leadership Paducah program.
3. If you could give your 10-year-old self one piece of advice, what would it be?

Note: Be sure your name is listed on any separate sheets included with your application packet.

Additional Information/Commitment

Are you a previous applicant? Yes _____ No _____

Have you reviewed the Guidelines and will you be able to make the time commitment? Yes _____ No _____

Are you applying for a scholarship? If yes, please mark which one.

_____ Small Business – A scholarship of one-half of the tuition is available from the Paducah Chamber for an individual self-employed or employed by a Chamber member with 15 or less employees. The individual or business must have been a Chamber member for the previous two years.

_____ Non-Profit Organization Representative – A scholarship of one-half of the tuition is available for a representative of a non-profit organization that is a member of the Chamber. These funds are from an application made by the Leadership Paducah Foundation and awarded by the Rotary Club of Paducah.

_____ General Scholarship offered by The Leadership Paducah Foundation – A scholarship of one-half of the tuition is available for an individual who is self-employed. Please include additional information on why you are applying for this scholarship.

If you apply for a scholarship and do not receive one, would you be able to participate? Yes _____ No _____

Tuition covers all required programming with meals, retreat, monthly Chamber breakfast and materials. The Frankfort trip is optional and is a small additional fee. Any Leadership Paducah participant who accepts a scholarship and does not complete the program may be asked to reimburse the funds. No reimbursements will be made to employers who pay the tuition for an employee and the employee leaves their employment during the program. Tuition is due paid in full by August 1, 2017.

I understand the goals and commitments of the Leadership Paducah program. I have read the requirements and reviewed the meeting dates. If selected, I will devote the required time to the program.

Signature of Applicant

Signature of Employer

This verifies the employer's understanding of attendance and the tuition requirements.

Please return to: Paducah Area Chamber of Commerce • **Attn: Leadership Paducah**
P.O. Box 810 • Paducah, Kentucky 42002-0810 or bring to
300 South Third Street, Paducah, Kentucky 42003
Questions may be directed to swilson@paducahchamber.org
website: www.paducahchamber.org Phone (270) 443-1746
Deadline for application to be at the Chamber offices: May 25, 2017, 5 p.m.

****Note:** By signing this document you are providing a valid signature indicating that you have read and understand the requirements of the application process for the *Leadership Paducah* program. Furthermore, should you be selected to participate in the program, you will adhere to the requirements and commitment of the program.